

WAREHOUSE LICENSING ON ICEGATE 2.0

USER MANUAL

Date : 18th November 2025

Table of Contents

1. Getting Started	4
2. Brief about User Manual	4
3. How to Start	5
4. Warehouse Licensing and/or MOOWR/MOOSWR Registration Process.	6
4.1 Fresh Registration Process.....	6
4.1.1 Select Warehouse Licensing Role.....	7
4.1.2 Enter GSTIN Number	7
4.1.3 Select Role Detail	8
4.1.4 Verification of User Details	8
4.1.5 Verification of Mobile Number.....	9
4.1.5.1 Verification of Email ID.....	10
4.1.6 Generation of Reference ID.....	11
4.1.7 Process for Role Registration.....	12
4.1.7.1 Proceeding to Role Registration	12
4.1.7.2 Role Registration Form	13
4.1.7.2.1 For Existing Warehouse User.....	16
4.1.7.2.2 For Applying a New Warehouse.....	21
4.1.7.3 Form Submission	29

4.2 Continue using Reference ID	29
4.2.1 Verification of Reference ID	30
4.2.2 Verification of Details using Mobile Number	31
4.2.3 Verification of Details using Email-ID.....	32
5. Track Query Status and Reply	33
6. Digi Locker Validation in the Warehouse Licensing Module.	37
7. Contact Us.....	38

1. Getting Started

Welcome to the user manual of ICEGATE 2.0 'Warehouse Licensing' & MOOWR (Manufacturing and Other Operations in Warehouse Regulations) / MOOSWR (Manufacturing and Other Operations in Special Warehouse Regulations) Registration functionality. The manual offers a detailed account of all the features incorporated in the functionality and explains the steps involved in completing the processes regarding 'Warehouse Licensing and Registration for MOOWR/MOOSWR' on ICEGATE 2.0.

2. Brief about User Manual

(a) Purpose:

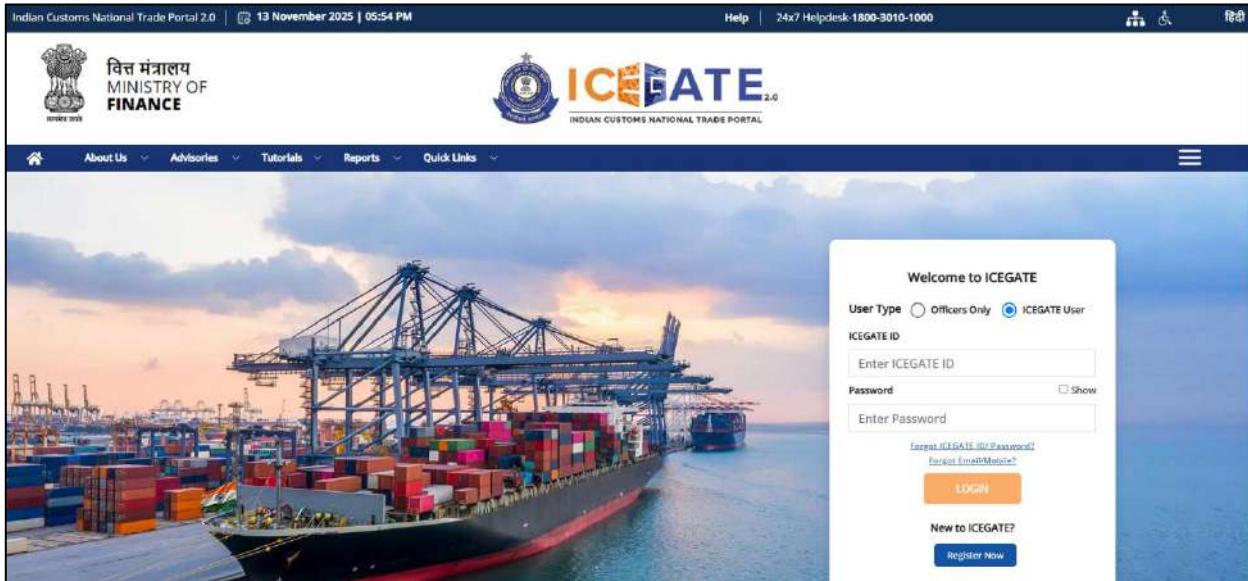
The user manual is designed to provide step by step illustration of all the steps that are involved in the Warehouse Licensing under section 57, 58, 58A & MOOWR/MOOSWR Registration under section 65.

(b) Intended Audience:

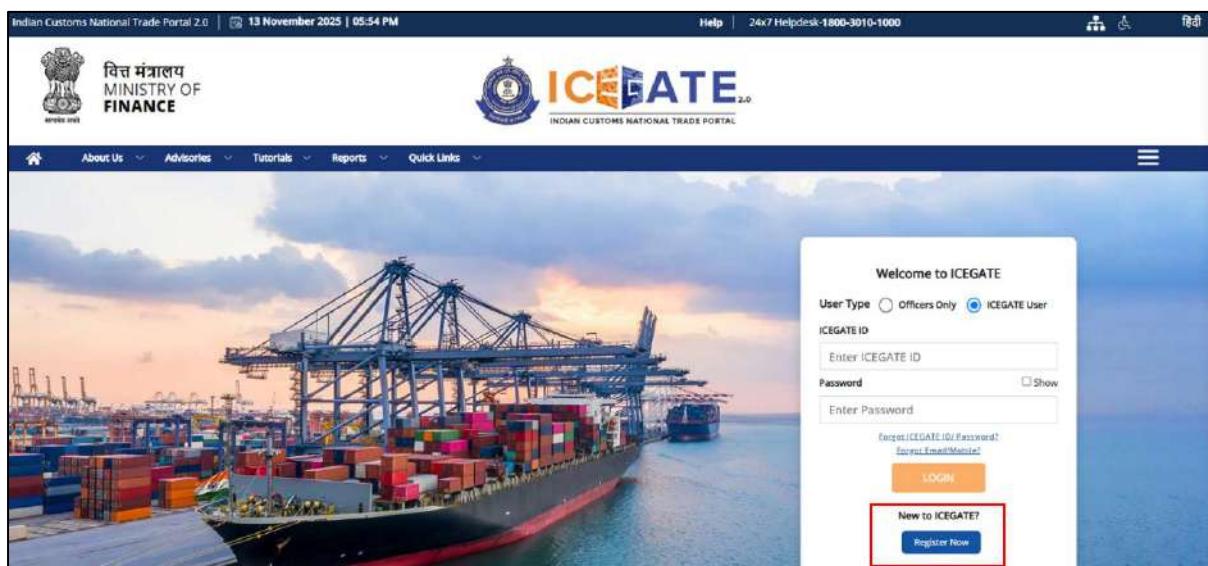
This user manual is intended for use by all the Warehouse Licensees users who wish to avail of Warehousing services of the ICEGATE portal.

3. How to Start

(a) Please follow the steps enumerated for obtaining a new warehouse licensing and/or MOOWR/MOOSWR Registration on ICEGATE portal.



(b) For Warehouse Licensing registrations, and/or MOOWR/MOOSWR Registration, click on the **<Register Now>** button outlined in red as shown in the screen below.



4. Warehouse Licensing and/or MOOWR/MOOSWR Registration Process

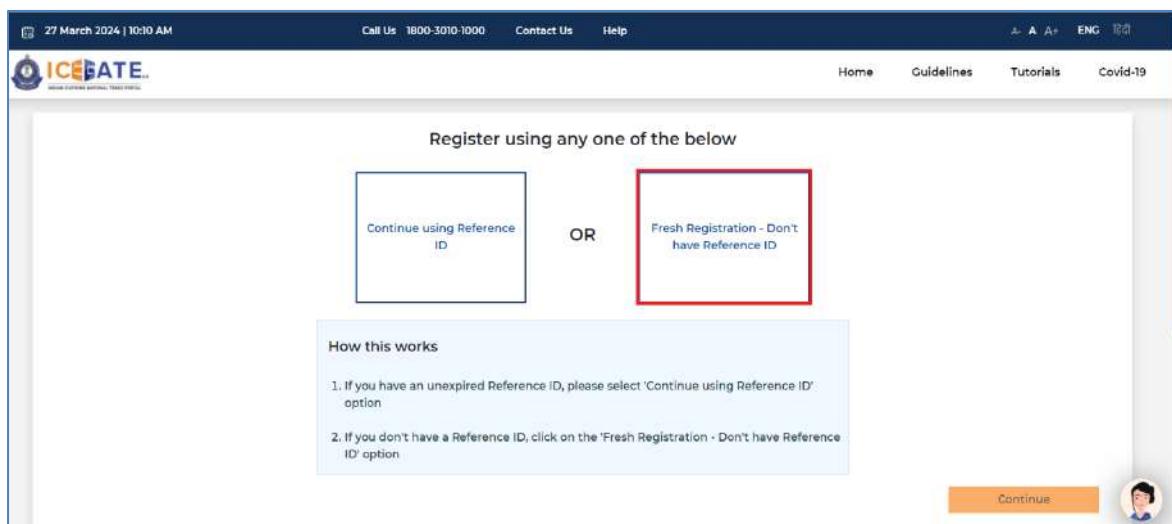
(a) The warehouse licensing application process has five key sections that are as follows:

- i. Role Selection
- ii. Verification of GSTIN Details
- iii. Verification of User Details
- iv. Verification of Mobile and Email address
- v. Filling and Submission of the Role Registration Form

(b) These sections are divided into simple steps and are explained below.

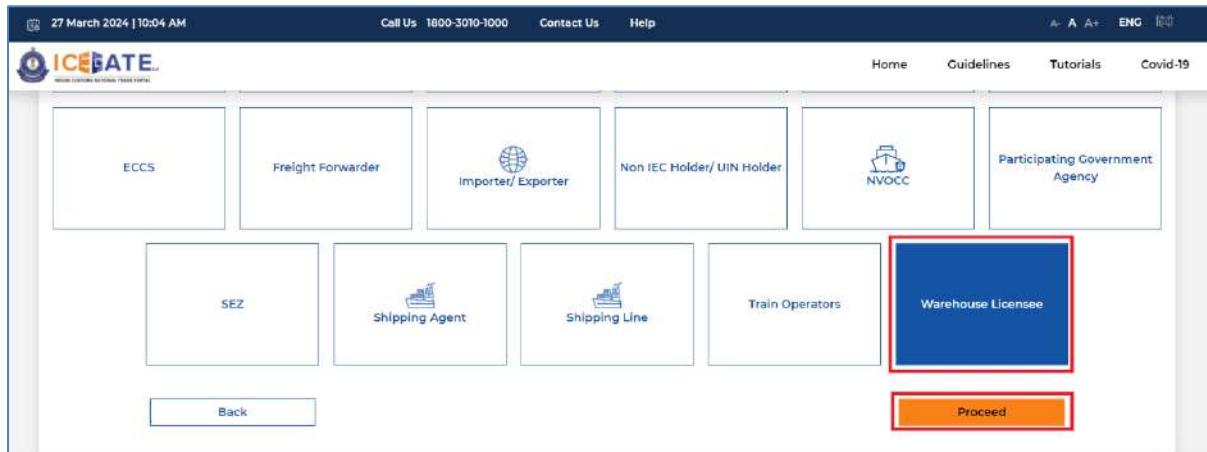
4.1 Fresh Registration Process

(a) For new/ fresh warehouse licence and/or MOOWR/MOOSWR Registration where Reference ID is not generated, the user should click on the '**Fresh Registration - Don't have Reference ID**' option.



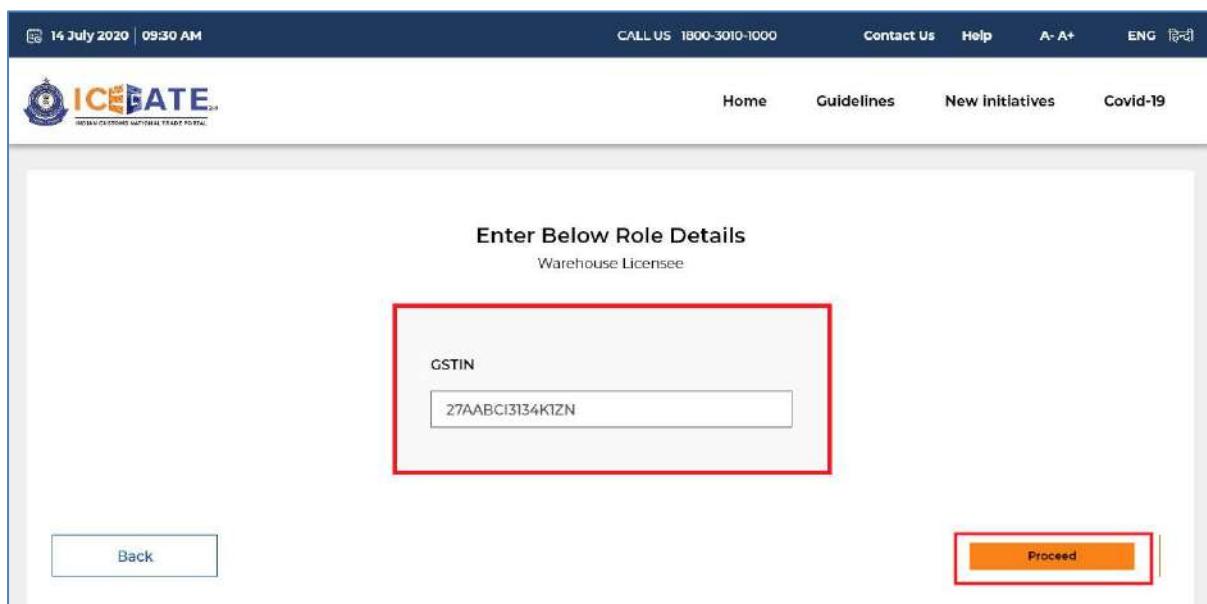
4.1.1 Select Warehouse Licensing Role

(a) On clicking the <Continue> button, the system will display the set of options from which the user can select the requisite **Warehouse Licensee Role** and then he/she should click on the <Proceed> button.



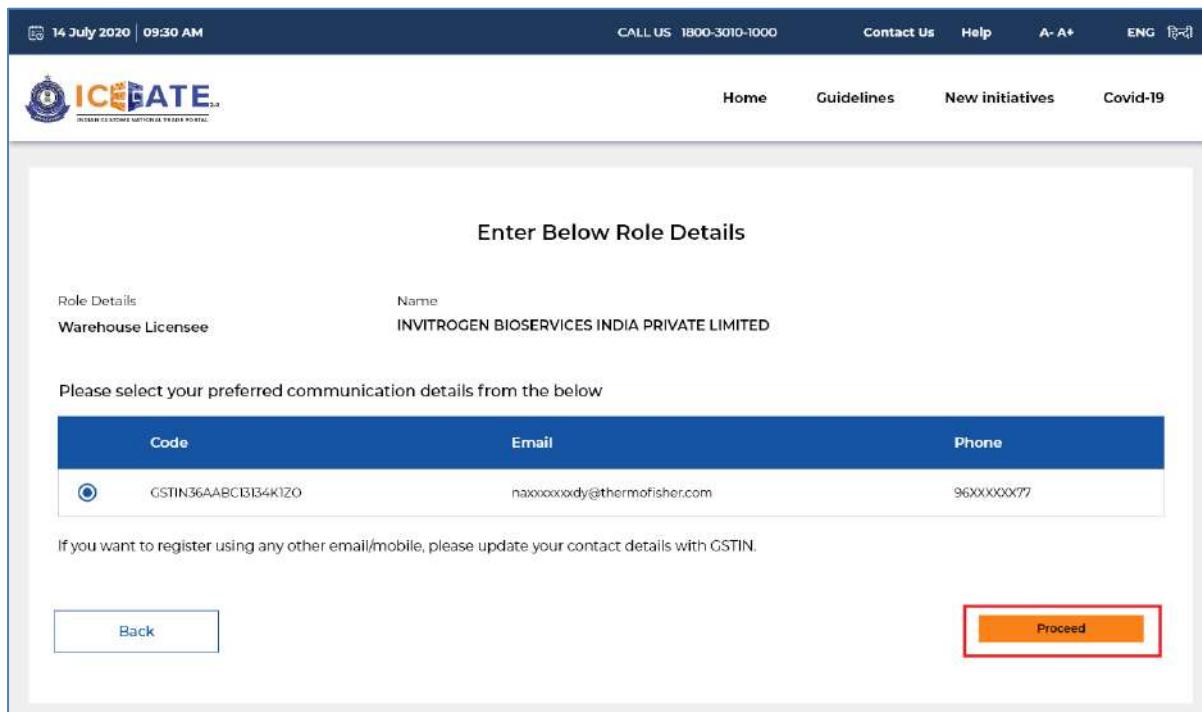
4.1.2 Enter GSTIN Number

(a) Enter GSTIN number and click on the <Proceed> button. The user can go back to the previous page by clicking on the <Back> button.



4.1.3 Select Role Detail

(a) On clicking <Proceed> button above, the system fetches the contact details available in GSTN records. The user will have to select the radio button and click on <Proceed> button. These contact details would be used for authenticating all the transactions and communications in ICEGATE.



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Enter Below Role Details

Role Details Warehouse Licensee	Name INVITROGEN BIOSERVICES INDIA PRIVATE LIMITED
------------------------------------	--

Please select your preferred communication details from the below

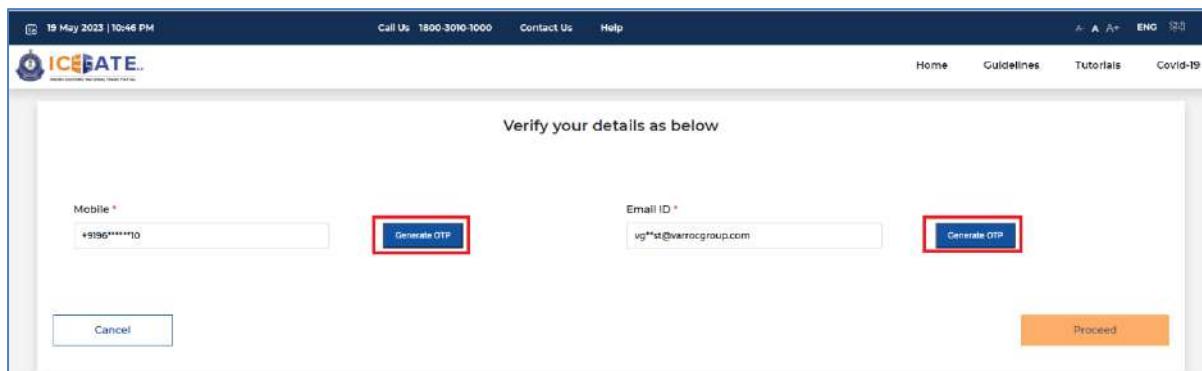
Code	Email	Phone
GSTIN36AABC1B34K1Z0	nxxxxxxxxdy@thermofisher.com	96XXXXXX77

If you want to register using any other email/mobile, please update your contact details with GSTIN.

Back Proceed

4.1.4 Verification of User Details

(a) On clicking the <Proceed> button, the system will display the following screen to verify the selected Phone Number and email ID.



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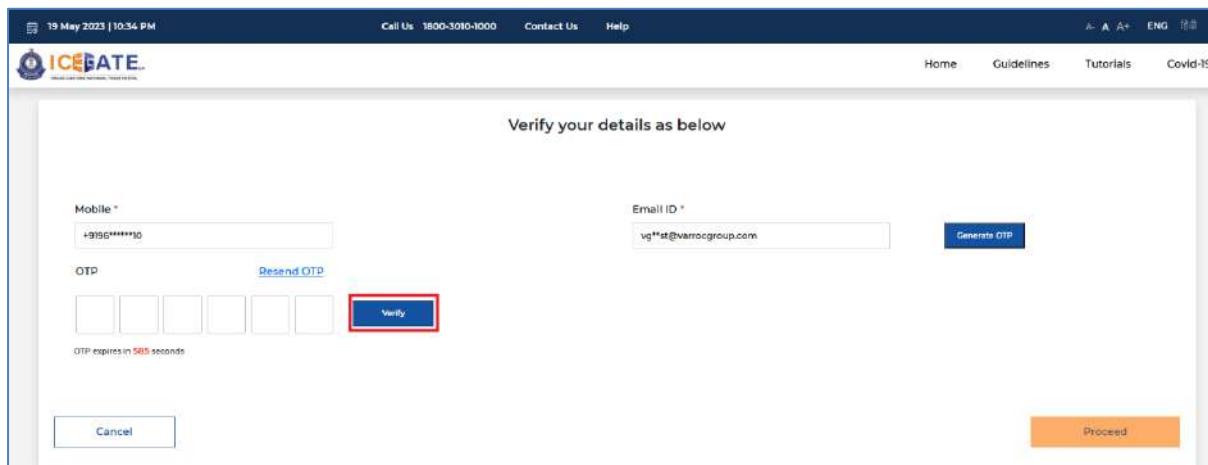
Verify your details as below

Mobile *	+9196*****10	Generate OTP
Email ID *	vg***st@varrocgroup.com	Generate OTP

Cancel Proceed

4.1.5 Verification of Mobile Number

- (a) For authenticating the mobile number, the user should click on the <Generate OTP> button under the ‘Mobile’ option. A six-digit OTP will be generated and sent to the user's mobile number.
- (b) If the OTP is invalid, an Error message will be displayed.
- (c) In case of not receiving the OTP verification code, click on <Resend OTP> as displayed in the screen below.
- (d) The user should validate the received OTP within a set interval of 600 seconds. Else, the OTP will expire.



Verify your details as below

Mobile *

Email ID *

[Generate OTP](#)

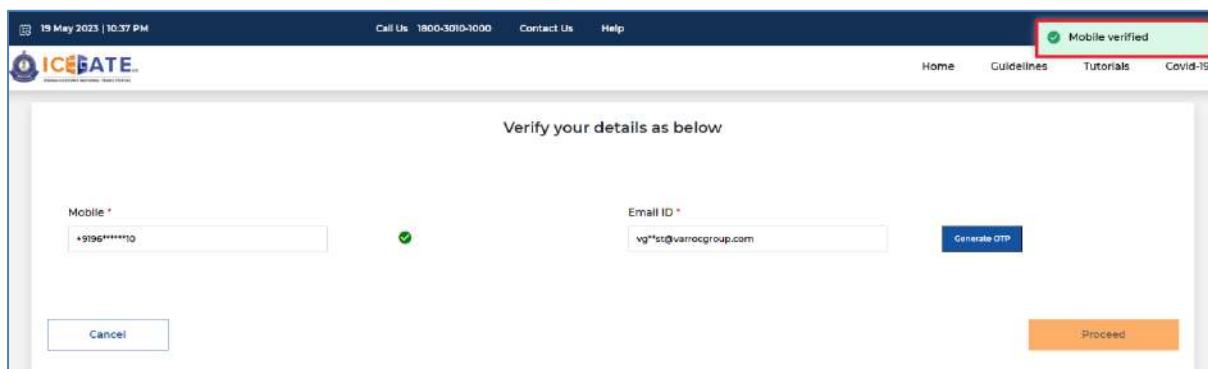
OTP [Resend OTP](#)

Verify

OTP expires in 565 seconds

Cancel [Proceed](#)

- (e) On successful verification of OTP, the system will display the message “**Mobile Verified**” on the screen and a check mark will appear next to the Mobile field.



Mobile verified

Verify your details as below

Mobile * 

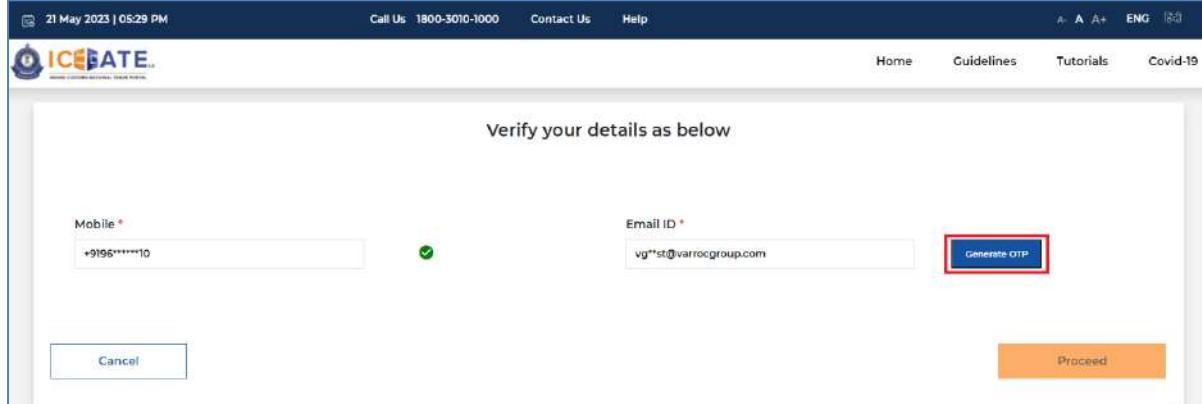
Email ID *

[Generate OTP](#)

Cancel [Proceed](#)

4.1.5.1 Verification of Email ID

(a) Similarly, on clicking the **<Generate OTP>** button against the Email ID, a six-digit OTP would be generated and sent to the user's email address.

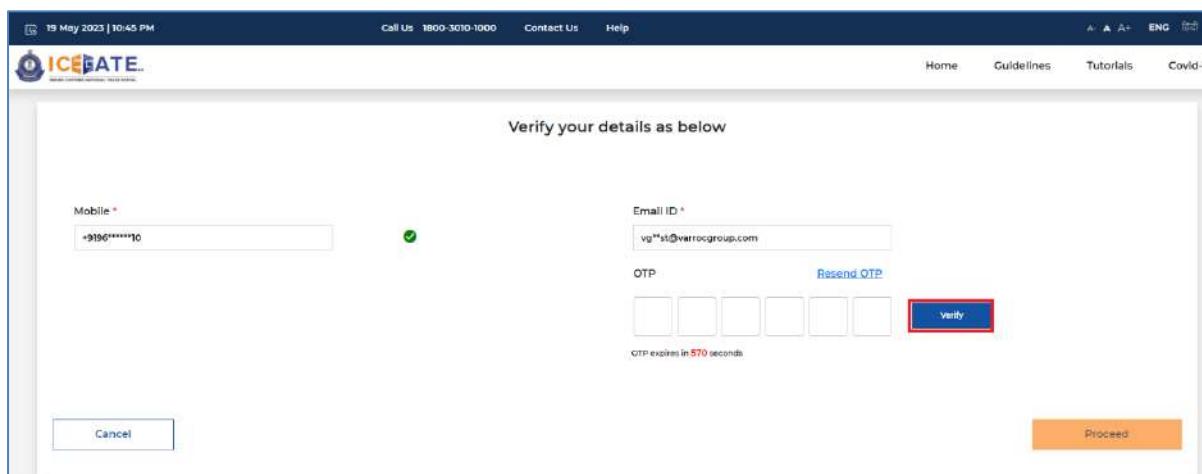


The screenshot shows the ICEGATE 2.0 interface for email verification. At the top, there are links for 'Call Us 1800-3010-1000', 'Contact Us', 'Help', and language options 'A- A A+ ENG Hindi'. Below the header, the ICEGATE logo is displayed. The main content area has a heading 'Verify your details as below'. It contains two input fields: 'Mobile *' with the value '+9196*****10' and a green checkmark icon, and 'Email ID *' with the value 'vg**st@varrocgroup.com'. To the right of the email field is a blue button labeled 'Generate OTP' with a red box around it. At the bottom left is a 'Cancel' button, and at the bottom right is an orange 'Proceed' button.

(b) If the OTP is invalid, an error message would be displayed.

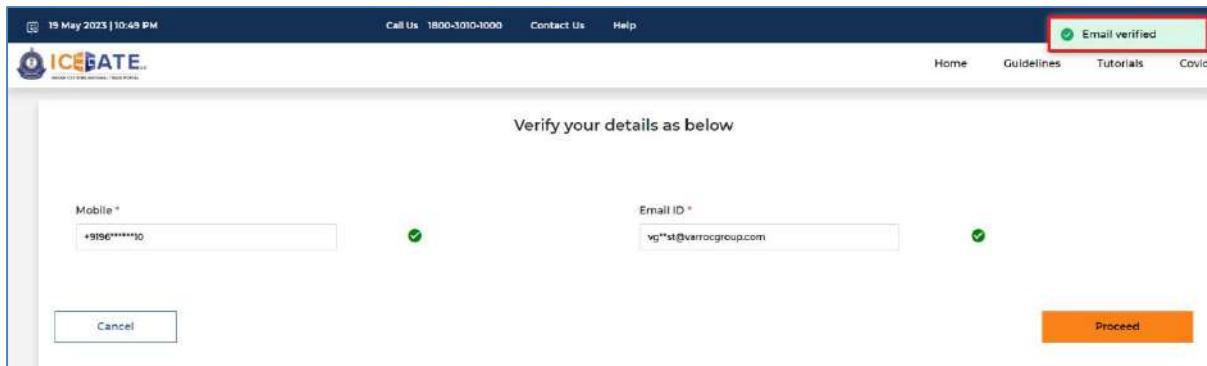
(b) In case of not receiving the OTP verification code, the user should click on **<Resend OTP>** option as displayed in the screen below.

(c) The user should validate the received OTP within a set interval of 600 seconds. Else, the OTP will expire.



The screenshot shows the ICEGATE 2.0 interface for email verification with an OTP. The layout is identical to the previous screenshot, with the 'Generate OTP' button now replaced by an 'OTP' field containing a sequence of six empty boxes. To the right of the OTP field is a blue 'Resend OTP' link. Below the OTP field, a message says 'OTP expires in 570 seconds'. At the bottom right is a red 'Verify' button with a red box around it.

(d) On successful verification of OTP, the system will display the message "**Email Verified**" on the screen and a check mark will appear next to the Email field.



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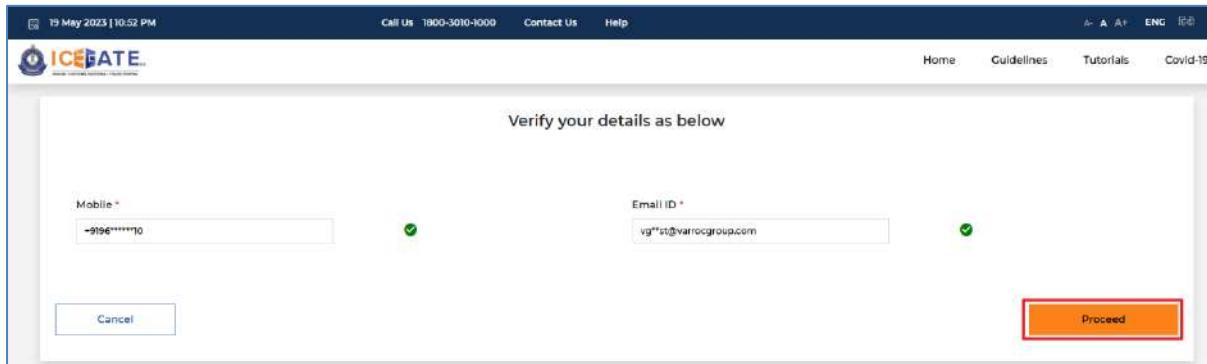
Verify your details as below

Mobile * +9196*****10 ✓

Email ID * vg**st@varrogroup.com ✓

Proceed

(e) Click on the <Proceed> button.



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Verify your details as below

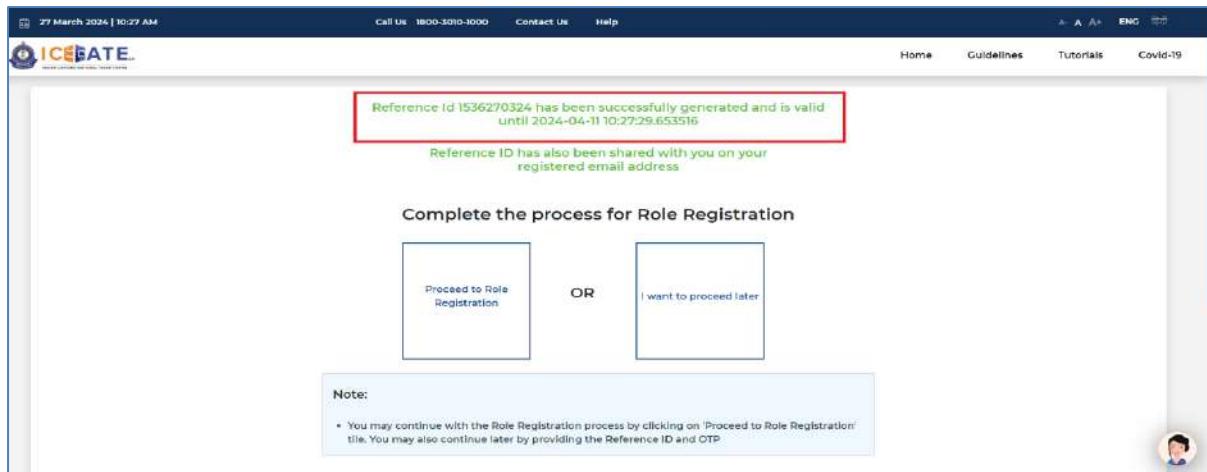
Mobile * +9196*****10 ✓

Email ID * vg**st@varrogroup.com ✓

Proceed

4.1.6 Generation of Reference ID

- (a)** After OTP validation is completed, click on the <Proceed> button, the system will generate a **Reference ID** along with its expiry date (valid for 15 days).
- (b)** In case the user does not complete the remaining steps within the expiry date, the process of generation of Reference ID will need to be performed again.
- (c)** The system will send the generated Reference ID to the registered Email ID of the user.



4.1.7 Process for Role Registration

(a) After completing the previous step, the users will have two options to complete the role registration process on ICEGATE -

- The user can continue with the Role Registration process by clicking on '**Proceed to Role Registration**' button.
- The user can continue the role registration process later by clicking the '**I want to proceed later**' button.

(b) Whenever the user needs to proceed with the process of registration, he/she will have to select the option '**Continue using Reference ID**' as shown in **para 7.2** of this advisory. The system will ask the Reference ID and authenticate the user using OTP on email/mobile.

4.1.7.1 Proceeding to Role Registration

(a) To continue the process of role registration, the user needs to click on the '**Proceed to Role Registration**' option and the system will display the following screen

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Reference ID 1536270324 has been successfully generated and is valid until 2024-04-11 10:27:29.653516

Reference ID has also been shared with you on your registered email address.

Complete the process for Role Registration

Proceed to Role Registration OR **I want to proceed later**

Note:

- You may continue with the Role Registration process by clicking on 'Proceed to Role Registration' tile. You may also continue later by providing the Reference ID and OTP.



4.1.7.2 Role Registration Form

(a) On selecting the above option, the system will display the role registration form to be filled by the user. The displayed form has six segments namely:

- Instructions
- Part I (page 1)
- Part I (page 2)
- Part II (page 1)
- Part II (page 2)
- Declaration

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Instructions:

1. This application form is for new applicants applying for a license under section 57, section 58 or section 58A along with section 65 of the Customs Act, 1962.

2. A public bonded warehouse is strictly for warehousing of goods belonging to third parties. The applicant seeking a license for a public bonded warehouse shall declare that goods imported by him shall not be stored in the public bonded warehouse for which the application has been made.

3. An applicant shall be eligible to obtain separate licenses for a private warehouse for storage of the goods imported by him, and a public bonded warehouse for storage of goods of third parties. There shall be no bar in a single site being securely partitioned and distinctly marked on a ground plan, for being licensed separately as public and private bonded warehouses.

4. The applicant is required to fill up Parts I and II only. Part III, IV and V (where applicable) are for Official Use. All fields marked with asterisk (*) are compulsory.

5. The following documents (PDF) are required to be uploaded while filing the application:

- (i) Document showing constitution (Proprietorship, Partnership, Limited Liability Partnership etc.)
- (ii) ID Proof of Proprietor, Partner, Director etc.
- (iii) Property ownership/lease agreement/Rent agreement
- (iv) Ground plan with clearly marked areas occupied by third parties (if applicable), access points for pedestrians, vehicles and all other access points including doors/windows
- (v) Fire Safety Audit Certificate
- (vi) Solvency Certificate issued by a Scheduled Bank
- (vii) Passport or Voter ID card of the applicant signing the declaration

6. The following documents are also required to be uploaded, where applicable:

- (i) ITC (if any)
- (ii) GSTIN (if any)
- (iii) Central Excise Registration (if any)
- (iv) Warehouse license (if previously issued)
- (v) Proposed operations (if applied under section 58A)
- (vi) Clearances obtained from relevant authorities for storage of special cargo under any law

(b) The user will have to provide the details of all mandatory fields (*) in both the Segments and upload necessary documents.

6. Digilocker verification for Aadhar Number of the Authorized Signatory *

Not Verified

7. Constitution of business *

(i) Proprietorship
 (ii) Partnership
 (iii) Limited Liability Partnership
 (iv) Registered Public Limited Company
 (v) Registered Private Limited Company
 (vi) Registered Trust
 (vii) Society/Cooperative society
 (viii) Others

7.2 Upload PDF document in respect of constitution *

8. Bank Account details:

(a) Name of the Bank *

Enter Bank Name

(b) Branch of the Bank *

Enter Branch

(c) Address of the Bank *

Enter Address

(d) Account No *

Enter Account Number

(viii) Others

7.1 Specify the constitution, if serial no. (viii) has been selected *

Others

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Role Based Registration

Instructions **Part I (Page 1)** Part I (Page 2) Part II (Page 1) Part II (Page 2) Declaration

Please provide details below

1. Name of Authorized signatory filing this application on behalf of the Applicant entity * 11 PAN No of Authorized Signatory *

Enter Name Enter PAN

2. Name of Entity * 21 PAN NO Entity *

INVITROGEN BIOSERVICES INDIA PRIVATE LIMITED Enter PAN

2.2 Please upload PDF copy of Letter of Authorization *

* File Size Limit is 1500KB only in PDF/JPG.

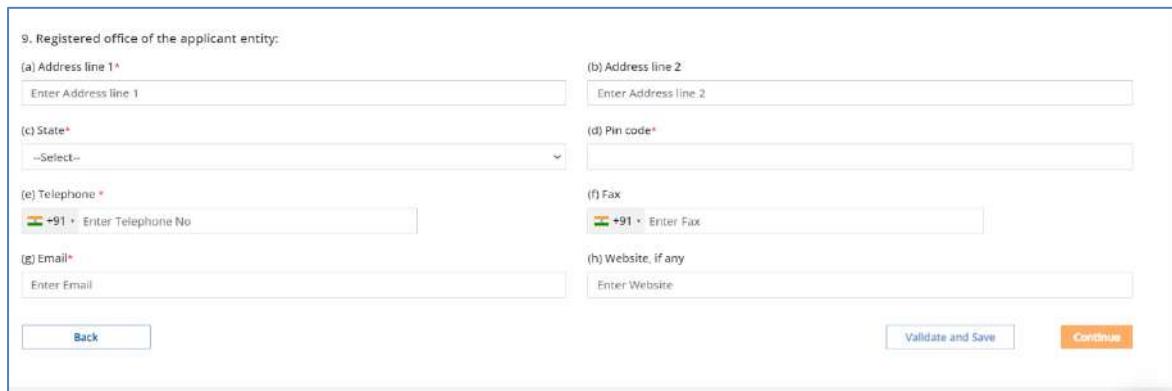
3. GSTIN *

4. Email ID * 5. Mobile Number *

nagabussa.reddy@thermofisher.com +918989989899

As shown above, the user will fill details like: the Name of the authorized signatory, PAN, Name of entity, PAN of entity, upload copy of Letter of Authorization, mobile number etc.

(c) The user then fills the Click on <Continue> button.



9. Registered office of the applicant entity:

(a) Address line 1*
Enter Address line 1

(b) Address line 2
Enter Address line 2

(c) State*
Select--

(d) Pin code*
Enter Pin code

(e) Telephone *
+91 Enter Telephone No

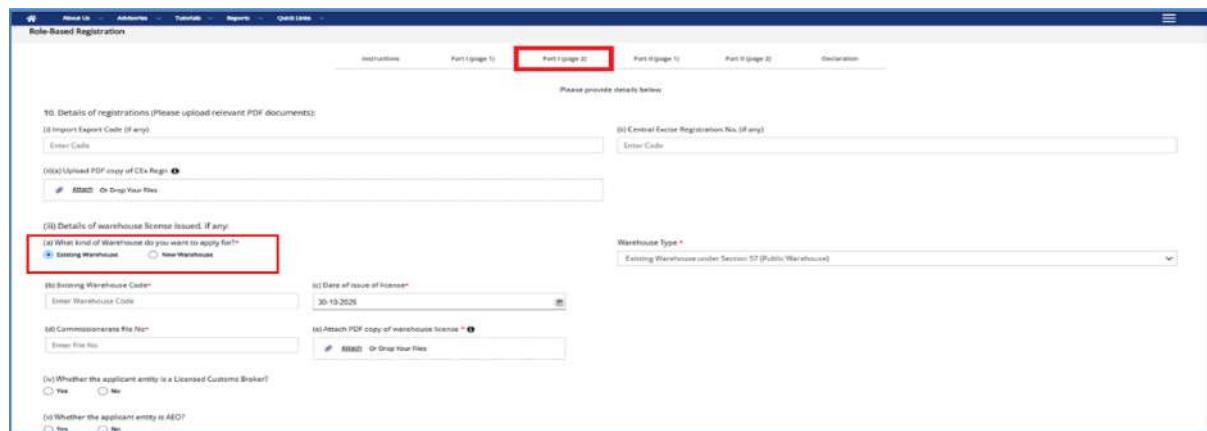
(f) Fax
+91 Enter Fax

(g) Email*
Enter Email

(h) Website, if any
Enter Website

Back Validate and Save Continue

As shown in above screen shots, the user will fill mandatory fields like: the Address, telephone number, email ID and then press on <Continue> button.



Role-Based Registration

Part I (page 1) Part II (page 2) Part III (page 3) Part IV (page 4) Declaration

Please provide details below

(i) Details of registrations (Please upload relevant PDF documents):

(ii) Import Export Code (If any):
Enter Code

(iii) Central Excise Registration No. (If any):
Enter Code

(iv) Uploaded PDF copy of CEx Regn:

(v) Details of warehouse license issued, if any:

(i) What kind of Warehouse do you want to apply for?
 Existing Warehouse New Warehouse

(ii) Existing Warehouse Code: Date of issue of license: 30-12-2025

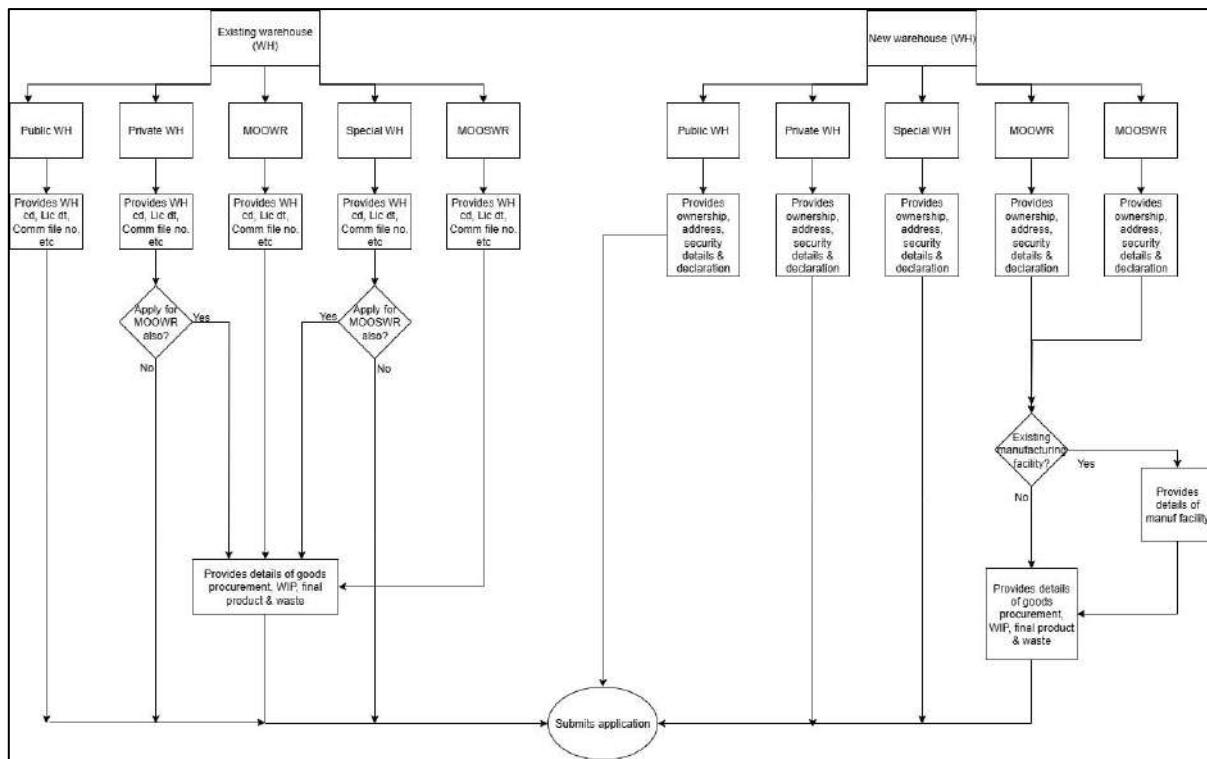
(iii) Commissionaire File No.: Attach PDF copy of warehouse license:

(iv) Whether the applicant entity is a Licensed Customs Broker?
 Yes No

(v) Whether the applicant entity is AEO?
 Yes No

In the above screen, the user has an option to decide for which type of warehouse does he wish to apply for the registration: for Existing warehouse or for a New warehouse.

To make the process easier to understand, please refer to the process diagram below. This process gives the user an easier and quicker way to understand the process difference.



4.1.7.2.1 For Existing Warehouse User

If the user has an existing warehouse code, the following options under the “Warehouse type” dropdown will be visible to the user. The user will be required to select the appropriate type of warehouse.

- (i) Existing Warehouse under Section 57 (Public Warehouse)
- (ii) Existing Warehouse under Section 58 (Private Warehouse)
- (iii) Existing Warehouse under Section 58A (Special Warehouse)
- (iv) Existing MOOWR under Section 58 and 65 (Existing MOOWR registration)
- (v) Existing MOOSWR under Section 58A and 65 (Existing MOOSWR registration)

10. Details of registrations (Please upload relevant PDF documents):

(i) Import Export Code (if any)
Enter Code

(ii) Central Excise Registration No. (if any)
Enter Code

(iii)(a) Upload PDF copy of CEx Regn 

(iii)(b) Details of warehouse license issued, if any:

(a) What kind of Warehouse do you want to apply for? 

Existing Warehouse New Warehouse

(b) Existing Warehouse Code*
Enter Warehouse Code

(c) Date of issue of license*
29-10-2025

(d) Commissionerate file No*
Enter File No

(e) Attach PDF copy of warehouse license 

Warehouse Type *

If the user selects the warehouse type '**Existing Warehouse under Section 58 (Private Warehouse)**' from the above dropdown, the system will enable an additional mandatory field prompting the user to confirm (Yes/No) whether they wish to apply for a fresh MOOWR or MOOSWR license under Section 65, or they do not wish to apply.

10. Details of registrations (Please upload relevant PDF documents):

(i) Import Export Code (if any)
Enter Code

(ii) Central Excise Registration No. (if any)
Enter Code

(iii)(a) Upload PDF copy of CEx Regn 

(iii)(b) Details of warehouse license issued, if any:

(a) What kind of Warehouse do you want to apply for? 

Existing Warehouse New Warehouse

(b) Existing Warehouse Code*
Enter Warehouse Code

(c) Date of issue of license*
29-10-2025

(d) Commissionerate file No*
Enter File No

(e) Attach PDF copy of warehouse license * 

Warehouse Type *

Whether you want to apply for a fresh MOOWR or MOOSWR license under Section 65? *
 Yes No

When the user selects '**Yes**', the system will automatically choose the type of warehouse licence that the user wishes to apply i.e. option (d) 'MOOWR (Section 65)' at serial number 5 in Part II (page 1), and all other options will be disabled by default, as shown in the screen below

5. Type of warehouse license applied for*
 (a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A)
 (d) MOOWR (Section 65) (e) MOOSWR (Section 65)

Note: the user must fill all the mandatory details as highlighted by the asterisk (*) icon.

When the user selects '**No**', then the user will move to the next step-

10. Details of registrations (Please upload relevant PDF documents):

(i) Import Export Code (if any)
Enter Code

(ii) Central Excise Registration No. (if any)
Enter Code

(iii) (a) Upload PDF copy of CEx Regn 
 Attach Or Drop Your Files

(a) What kind of Warehouse do you want to apply for?
 Existing Warehouse New Warehouse

(b) Existing Warehouse Code*
Enter Warehouse Code

(c) Date of issue of license*
29-10-2025

(d) Commissionerate File No*
Enter File No

(e) Attach PDF copy of warehouse license 
 Attach Or Drop Your Files

Whether you want to apply for a fresh MOOWR or MOOSWR license under Section 65*
 Yes No

If the user selects the warehouse type '**Existing Warehouse under Section 58A (Special Warehouse)**' from the dropdown, the system will enable an additional mandatory field prompting the user to confirm whether they wish to apply for a fresh MOOWR or MOOSWR license under Section 65, or they do not wish to apply.

10. Details of registrations (Please upload relevant PDF documents):

(i) Import Export Code (if any)
Enter Code

(ii) Central Excise Registration No. (if any)
Enter Code

(iii) (a) Upload PDF copy of CEx Regn 
 Attach Or Drop Your Files

(a) What kind of Warehouse do you want to apply for?
 Existing Warehouse New Warehouse

(b) Existing Warehouse Code*
Enter Warehouse Code

(c) Date of issue of license*
29-10-2025

(d) Commissionerate file No*
Enter File No

(e) Attach PDF copy of warehouse license 
 Attach Or Drop Your Files

Whether you want to apply for a fresh MOOWR or MOOSWR license under Section 65*
 Yes No

When the user selects '**Yes**', the system will automatically choose the type of warehouse license that the user wishes to apply i.e. option (e) '**MOOSWR (Section 65)**' at serial number 5 in Part II (page 1), and all other options will be disabled by default, as shown in the screen below

5. Type of warehouse license applied for*

- (a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A)
- (d) MOOWR (Section 65) (e) MOOSWR (Section 65)

When the user selects '**No**', then the user will move to the next step-

10. Details of registrations (Please upload relevant PDF documents):

(i) Import Export Code (if any)
Enter Code

(ii)(a) Upload PDF copy of CEx Regn 

(iii) Central Excise Registration No. (if any)
Enter Code

(iii) Details of warehouse license issued, if any:

(a) What kind of Warehouse do you want to apply for?
 Existing Warehouse New Warehouse

(b) Existing Warehouse Code*
Enter Warehouse Code

(c) Date of issue of license*
29-10-2025

(d) Commissionerate file No*
Enter File No

(e) Attach PDF copy of warehouse license 

Whether you want to apply for a fresh MOOWR or MOOSWR license under Section 65? *

Yes No

When the user selects the highlighted option from the '**Warehouse Type**' dropdown, they will be able to apply any type of warehouse license, as displayed at serial number 5 in Part II (page 1) in the screen below

10. Details of registrations (Please upload relevant PDF documents):

(i) Import Export Code (if any)
Enter Code

(ii)(a) Upload PDF copy of CEx Regn 

(iii) Details of warehouse license issued, if any:

(a) What kind of Warehouse do you want to apply for?
 Existing Warehouse New Warehouse

(b) Existing Warehouse Code*
Enter Warehouse Code

(c) Date of issue of license*
29-10-2025

(d) Commissionerate file No*
Enter File No

(e) Attach PDF copy of warehouse license 

(iv) Whether the applicant entity is a Licensed Customs Broker?
 Yes No

(v) Whether the applicant entity is AEO?
 Yes No

5. Type of warehouse license applied for*

(a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A)
 (d) MOOWR (Section 65) (e) MOOSWR (Section 65)

When the user selects the highlighted option from the 'Warehouse Type' dropdown, they will be able to apply any type of warehouse license, as displayed at serial number 5 in Part II (page 1) in the screen below:

10. Details of registrations (Please upload relevant PDF documents):

(i) Import Export Code (if any) (ii) Central Excise Registration No. (if any)

Enter Code Enter Code

(ii)(a) Upload PDF copy of CEx Regn

(iii) Details of warehouse license issued, if any:

(a) What kind of Warehouse do you want to apply for? Existing Warehouse New Warehouse

(b) Existing Warehouse Code* (c) Date of issue of license* 29-10-2025

Warehouse Type* Existing MOOSWR under Section 58A and 65 (Existing MOOSWR registration)

(d) Commissionerate file No* (e) Attach PDF copy of warehouse license*

(iv) Whether the applicant entity is a Licensed Customs Broker? Yes No

(v) Whether the applicant entity is AEO?

5. Type of warehouse license applied for* (a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A)

(d) MOOWR (Section 65) (e) MOOSWR (Section 65)

The system will ask the user to enter the details - 'Exiting Warehouse Code' 'Date of Issue of License', 'Commissionerate file number', and 'Upload PDF copy of the warehouse license' (maximum file size allowed to upload is 1.5 MB). These details will be validated at ICEGATE.

10. Details of registrations (Please upload relevant PDF documents):

(i) Import Export Code (if any) (ii) Central Excise Registration No. (if any)

Enter Code Enter Code

(ii)(a) Upload PDF copy of CEx Regn

(iii) Details of warehouse license issued, if any:

(a) What kind of Warehouse do you want to apply for? Existing Warehouse New Warehouse

(b) Existing Warehouse Code* (c) Date of issue of license* 29-10-2025

Warehouse Type* Existing MOOSWR under Section 58A and 65 (Existing MOOSWR registration)

(d) Commissionerate file No* (e) Attach PDF copy of warehouse license*

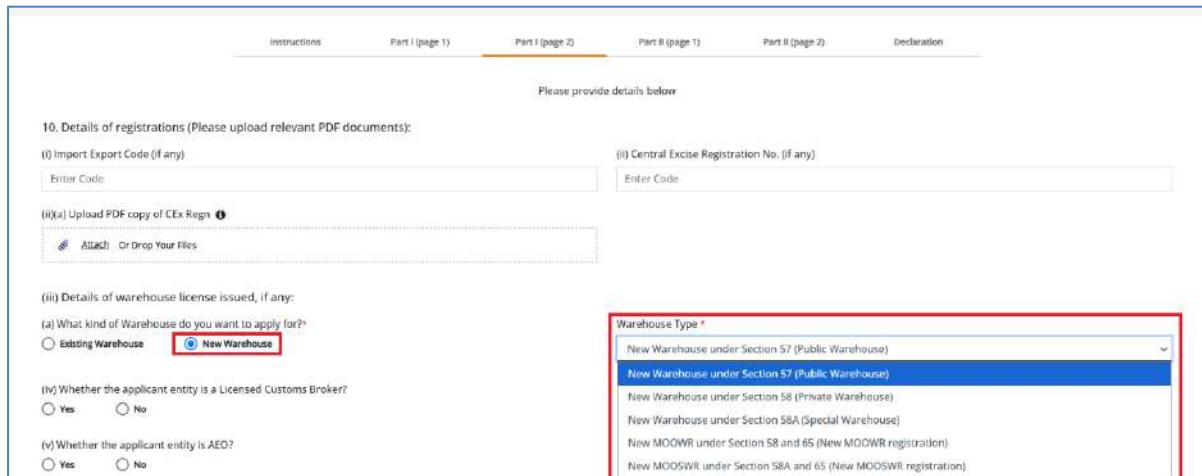
(iv) Whether the applicant entity is a Licensed Customs Broker? Yes No

(v) Whether the applicant entity is AEO?

4.1.7.2.2 For Applying a New Warehouse

If the user has a new warehouse code, the following options under the “Warehouse type” dropdown will be visible to the user as listed below. The user will be required to select the appropriate type of warehouse.

- (i) New Warehouse under Section 57 (Public Warehouse)
- (ii) New Warehouse under Section 58 (Private Warehouse)
- (iii) New Warehouse under Section 58A (Special Warehouse)
- (iv) New MOOWR under Section 58 and 65 (new MOOWR registration)
- (v) New MOOSWR under Section 58A and 65 (new MOOSWR registration)



Instructions Part I (page 1) **Part I (page 2)** Part II (page 1) Part II (page 2) Declaration

Please provide details below

10. Details of registrations (Please upload relevant PDF documents):

(i) Import Export Code (if any) (ii) Central Excise Registration No. (if any)

Enter Code Enter Code

(iii) Upload PDF copy of CEx Regns 

Or Drop Your Files

(iii) Details of warehouse license issued, if any:

(a) What kind of Warehouse do you want to apply for?

Existing Warehouse New Warehouse

(IV) Whether the applicant entity is a Licensed Customs Broker?

Yes No

(V) Whether the applicant entity is AEO?

Yes No

Warehouse Type *

- New Warehouse under Section 57 (Public Warehouse)
- New Warehouse under Section 57 (Public Warehouse)**
- New Warehouse under Section 58 (Private Warehouse)
- New Warehouse under Section 58A (Special Warehouse)
- New MOOWR under Section 58 and 65 (New MOOWR registration)
- New MOOSWR under Section 58A and 65 (New MOOSWR registration)

When the user selects the highlighted option from the 'Warehouse Type' dropdown, the system will automatically choose the type of warehouse license that the user wishes to apply i.e. option (d) '**MOOWR (Section 65)**' at serial number 5 in **Part II (page 1)**, and all other options will be disabled by default, as shown in the screen below

Instructions	Part I (page 1)	Part I (page 2)	Part II (page 1)	Part II (page 2)	Declaration
Please provide details below					
<p>10. Details of registrations (Please upload relevant PDF documents):</p> <p>(i) Import Export Code (if any)</p> <input type="text" value="Enter Code"/> <p>(ii) Central Excise Registration No. (if any)</p> <input type="text" value="Enter Code"/> <p>(iii) Upload PDF copy of CEx Regn <small>?</small></p> <p><input type="button" value="Attach or Drop your files"/></p> <p>(iv) Details of warehouse license issued, if any:</p> <p>(a) What kind of Warehouse do you want to apply for?*</p> <p><input type="radio"/> Existing Warehouse <input checked="" type="radio"/> New Warehouse</p> <p>(v) Whether the applicant entity is a Licensed Customs Broker?</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>(vi) Whether the applicant entity is AEO?</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>5. Type of warehouse license applied for*</p> <p><input type="radio"/> (a) Public (Section 57) <input type="radio"/> (b) Private (Section 58) <input type="radio"/> (c) Special (Section 58A)</p> <p><input checked="" type="radio"/> (d) MOOWR (Section 65) <input type="radio"/> (e) MOOSWR (Section 65)</p>					

When the user selects the highlighted option from the '**Warehouse Type**' dropdown, the system will automatically choose the type of warehouse license that the user wishes to apply i.e. option (e) '**MOOSWR (Section 65)**' at serial number 5 in **Part II (page 1)**, and all other options will be disabled by default, as shown in the screen below

Instructions	Part I (page 1)	Part I (page 2)	Part II (page 1)	Part II (page 2)	Declaration
Please provide details below					
<p>10. Details of registrations (Please upload relevant PDF documents):</p> <p>(i) Import Export Code (if any)</p> <input type="text" value="Enter Code"/> <p>(ii) Central Excise Registration No. (if any)</p> <input type="text" value="Enter Code"/> <p>(iii) Upload PDF copy of CEx Regn <small>?</small></p> <p><input type="button" value="Attach or Drop your files"/></p> <p>(iv) Details of warehouse license issued, if any:</p> <p>(a) What kind of Warehouse do you want to apply for?*</p> <p><input type="radio"/> Existing Warehouse <input checked="" type="radio"/> New Warehouse</p> <p>(v) Whether the applicant entity is a Licensed Customs Broker?</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>(vi) Whether the applicant entity is AEO?</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>5. Type of warehouse license applied for*</p> <p><input type="radio"/> (a) Public (Section 57) <input type="radio"/> (b) Private (Section 58) <input type="radio"/> (c) Special (Section 58A)</p> <p><input type="radio"/> (d) MOOWR (Section 65) <input checked="" type="radio"/> (e) MOOSWR (Section 65)</p> <p>6. If the goods proposed to be stored are notified under section 58A, whether the applicant was previously engaged in supply of</p> <p>* <input type="radio"/> (a) Ship stores <input type="radio"/> (b) Airline stores <input type="radio"/> (c) Diplomatic stores <input type="radio"/> (d) Stores for duty free shops</p> <p><input type="radio"/> (e) None</p>					

Afterwards, the system will prompt the user to select the appropriate option, as highlighted in the screens below.

- If the user selects the option “**Yes**”

(iii) Details of warehouse license issued, if any:

(a) What kind of Warehouse do you want to apply for?

Existing Warehouse New Warehouse

Warehouse Type *

New Warehouse under Section 57 (Public Warehouse)

(iv) Whether the applicant entity is a Licensed Customs Broker?

Yes No

(iv)(a) If yes, please provide details

Enter Details

(v) Whether the applicant entity is AEO?

Yes No

(v)(a) If yes, please provide details

Enter Details

- If the user selects the option “No”

(iii) Details of warehouse license issued, if any:

(a) What kind of Warehouse do you want to apply for?

Existing Warehouse New Warehouse

Warehouse Type *

New Warehouse under Section 57 (Public Warehouse)

(iv) Whether the applicant entity is a Licensed Customs Broker?

Yes No

(iv)(a) If yes, please provide details

Enter Details

(v) Whether the applicant entity is AEO?

Yes No

(v)(a) If yes, please provide details

Enter Details

The user will be required to fill in and complete the form details, which will be displayed in the screens below

11. Details of Proprietor/Partners/Directors etc: - 1

(i) Name *

Enter Name

(ii) Designation *

Enter Designation

(iii) Address line 1 *

Enter Address line 1

(iv) Address line 2

Enter Address line 2

(v) DIN (if applicable)

Enter DIN

11.1 Please upload PDF copies of ID proof 

 Attach Or Drop Your Files

12. Name & Designation of the Authorized Signatory:

(i) Name *

Enter Name

(ii) Designation *

Enter Designation

13.(i) Additional Details

Enter Additional Details

(ii) Details of existing manufacturing facilities in India and/or Overseas of the applicant firm and of each of its directors/partners/proprietor, as the case may be. 

 Attach Or Drop Your Files

Back

Validate and Save

Continue

As shown above, the user will fill in the details like Name, Designation, Address, and details of the Authorized signatory.

Please note that the boundaries of the warehouse, mentioned in point number 3 in the screen below, should be specified in either meter or feet.

27 March 2024 | 10:47 AM Call Us 1800-3010-1000 Contact Us Help

Home Guidelines Tutorials Covid-19

Instructions Part I (page 1) Part I (page 2) **Part II (page 1)** Part II (page 2) Declaration

Please provide details below

1. Address of the proposed site or building:

(a) Address line 1* Enter Address line 1

(b) Address line 2 Enter Address line 2

(c) State * --Select--

(d) Pin code *

2. Port Code (Customer Port) * --Select--

3. Boundaries of the warehouse:

(a) North * Enter Details (b) South * Enter Details 

(c) West * Enter Details (d) East * Enter Details

4. Property holding rights of the applicant entity* (a) Owner (b) Lease/Rent

4.1 Upload supporting document (PDF) * 
 Attach Or Drop Your Files

5. Type of warehouse license applied for*
 (a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A) (d) MOOWR (Section 65) (e) MOOSWR (Section 65)

Note: Point 6 will only be displayed if the user selects the option (c) "Special (Section 58A)".

5. Type of warehouse license applied for* (a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A) (d) MOOWR (Section 65) (e) MOOSWR (Section 65)

6. If the goods proposed to be stored are notified under section 58A, whether the applicant was previously engaged in supply of
 (a) Ship stores (b) Airline stores (c) Diplomatic stores (d) Stores for duty free shops (e) None

5. Type of warehouse license applied for* (a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A) (d) MOOWR (Section 65) (e) MOOSWR (Section 65)

6. If the goods proposed to be stored are notified under section 58A, whether the applicant was previously engaged in supply of
 (a) Ship stores (b) Airline stores (c) Diplomatic stores (d) Stores for duty free shops (e) None

6.1 If yes, please give details *
 Enter Details

Note: Point 6.2 will only be displayed if the user selects the option (c) "Special (Section 58A)" >> Option" (e) None".

5. Type of warehouse license applied for*
 (a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A)
 (d) MOOWR (Section 65) (e) MOOSWR (Section 65)

6. If the goods proposed to be stored are notified under section 58A, whether the applicant was previously engaged in supply of
 (a) Ship stores (b) Airline stores (c) Diplomatic stores (d) Stores for duty free shops
 (e) None

6.2 If no, please provide documents regarding proposed operations * 

 [Attach](#) Or Drop Your Files

For example:

1. an applicant seeking a license for storage of goods to be supplied to a duty free shop may provide documents relating to his operation of a DFS at the airport or a contract allotted to the applicant by a port / airport;
2. an independent airline store operator provide documents of contract with airlines (this would not be necessary for an airline itself);
3. a ship store operator may provide supporting documents or contracts or requisitions from shipping lines or ships, as the case may be.

Note: Point 6.1 will only be displayed if the user selects the option (e) MOOSWR (Section 65) >> Option" (a) Ship stores".

5. Type of warehouse license applied for*
 (a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A)
 (d) MOOWR (Section 65) (e) MOOSWR (Section 65)

6. If the goods proposed to be stored are notified under section 58A, whether the applicant was previously engaged in supply of
 (a) Ship stores (b) Airline stores (c) Diplomatic stores (d) Stores for duty free shops
 (e) None

6.1 If yes, please give details *

Note: Point 6.2 will only be displayed if the user selects the option (e) MOOSWR (Section 65) >> Option" (e) None".

4. Property holding rights of the applicant entity*
 (a) Owner (b) Lease/Rent

4.1 Upload supporting document (PDF) * 

 [Attach](#) Or Drop Your Files

5. Type of warehouse license applied for*
 (a) Public (Section 57) (b) Private (Section 58) (c) Special (Section 58A)
 (d) MOOWR (Section 65) (e) MOOSWR (Section 65)

6. If the goods proposed to be stored are notified under section 58A, whether the applicant was previously engaged in supply of
 (a) Ship stores (b) Airline stores (c) Diplomatic stores (d) Stores for duty free shops
 (e) None

6.2 If no, please provide documents regarding proposed operations * 

 [Attach](#) Or Drop Your Files

For example:

1. an applicant seeking a license for storage of goods to be supplied to a duty free shop may provide documents relating to his operation of a DFS at the airport or a contract allotted to the applicant by a port / airport;
2. an independent airline store operator provide documents of contract with airlines (this would not be necessary for an airline itself);
3. a ship store operator may provide supporting documents or contracts or requisitions from shipping lines or ships, as the case may be.

Please note that the user must enter the item description in the provided box and input the 8-digit HSN classification code on the screen below

7 Goods proposed to be manufactured or other operations proposed to be carried out. In case of any change in the nature of operations subsequent to the grant of permission, the same shall be informed to the Jurisdictional Commissioner of Customs within 15 days. *

(I) Goods proposed to be imported - 1

Enter Description

Enter Classification

+ Add More

(II) Goods proposed to be domestically procured - 1

Enter Description

Enter Classification

+ Add More

(III) Intermediate Product - 1

Enter Description

Enter Classification

+ Add More

(IV) Final Product - 1

Enter Description

Enter Classification

+ Add More

(V) Waste and Scrap - 1

Enter Description

Enter Classification

Publication Document Details

Enter Waste And Scrap Details

Publication Document 

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+ Add More

vi. supporting publication / document - 1

Publication Document Details

Supporting Document Details

Publication Document 

Attach Or Drop Your Files

+ Add More

Back

Validate and Save

Continue

Instructions

Part I (page 1)

Part I (page 2)

Part II (page 1)

Part II (page 2)

Declaration

Please provide details below

7. Contact details at site / premises:

(a) Telephone *

 +91 - Enter Telephone No

(b) Fax

 +91 - Enter Fax

(c) Email *

Enter Email

(d) Website, if any

Enter Website

Please note that the floor area of the warehouse, mentioned in point number 8(a) in the screen below, should be specified in either square feet or square meters.

8. Description of site / premises:

(a) Floor area *	(b) Number of stories *
Enter Details	Enter Details
(c) Area or cubic capacity for storage *	(d) Type of construction of walls *
Enter Details	Enter Details
(e) Type of construction of the roof *	(f) Building built in which year *
Enter Details	Enter Details
(g) If building recently remodeled, when?	(h) Whether premises authorized for commercial use by local govt.*
Enter Details	<input type="radio"/> Yes <input type="radio"/> No
Upload copy of ground plan *  <input data-bbox="239 606 298 628" type="button" value="Attach"/> Or Drop Your Files	
Note: The ground plan should inter alia – <ol style="list-style-type: none"> 1. Identify and mark areas occupied by third parties 2. Identify the location and size of all access to the site/building to pedestrians and vehicles 3. Identify the location and size of all other access to the site/building including doors and windows 	

9. Security facilities of the premises, existing or proposed:

Burglar Alarm System:	(a) Whether the premise is protected by Burglar Alarm System? *
	<input type="radio"/> Yes <input type="radio"/> No
CCTV Facility:	(b) Is there a CCTV monitoring system installed to cover the surrounding area of the site and storage area? *
	<input type="radio"/> Yes <input type="radio"/> No
	(c) Please indicate the no. of cameras installed *
	Enter Details
Security Personnel:	(d) Details of arrangement for round the clock security provided for the warehouse? *
	Enter Details
	(e) Name & details of firm contracted for security services *
	Enter Details
Fire Security:	(f) Please browse and upload a fire safety audit certificate issued by a qualified independent agency * 
	<input data-bbox="228 1172 287 1194" type="button" value="Browse"/> Or Drop Your File

10. Goods:

(a) Estimated maximum value of duty involved on the goods proposed to be stored at any point of time (Rs in lakh up to 2 decimal places) *	(b) Whether sensitive goods (as defined in circular 21/2016-Cus) are proposed to be stored (Yes/No)? Please provide details
Enter Details	Enter Details
(c) Have any special facilities for storage (such as, cold storage, storage of liquid bulk cargo, hazardous goods etc., been built (Yes/No)? Please provide details	(d) If any permits required for storage of special cargoes under any law for the time being in force, please browse and upload relevant clearances obtained from competent authorities 
Enter Details	<input data-bbox="832 1392 890 1414" type="button" value="Browse"/> Or Drop Your Files
11. Please attach a copy of Solvency Certificate, as applicable, issued by a schedule bank.  <input data-bbox="239 1459 298 1482" type="button" value="Browse"/> Or Drop Your Files	
<input data-bbox="260 1540 339 1563" type="button" value="Back"/> <input data-bbox="1140 1540 1251 1563" type="button" value="Validate and Save"/> <input data-bbox="1298 1540 1362 1563" type="button" value="Continue"/>	

Click on **<Continue>** button.

29 March 2024 | 10:53 AM Call Us 1800-3010-1000 Contact Us Help

ICEGATE INDIAN CUSTOMS NATIONAL TRADE PORTAL

Home Guidelines Tutorials Covid-19

Instructions Part I (page 1) Part I (page 2) Part II (page 1) Part II (page 2) **Declaration**

DECLARATION

1. I am a citizen of India

2. I/We undertake to comply with such terms & conditions as may be specified by the Principal Commissioner of Customs or the Commissioner of Customs.

3. I/ We have not been declared insolvent or bankrupt by a court or tribunal.

4. I/We have not been convicted for an offence under any law.

5. I/We have neither been penalized or convicted nor are being prosecuted for an offense under the Customs Act, 1962 or Central Excise Act, 1944 or Finance Act, 1994

6. There is no bankruptcy or criminal proceeding against me/us.

7. Specify details of situation/reasons if any of the above (sr. no. 1 to 6) is not applicable

I/We hereby declare that the information given in this application form is true, correct and complete in every respect and that I am authorized to sign on behalf of the Licensee. I further undertake that if any particulars declared by me/us are proved to be false, the licence granted to me/us shall be liable to be cancelled and I/we shall be liable for action under Customs Act,1962.

Date:

Place:

The user can validate and save the filled form by clicking on “**Validate and Save**” button. User can preview the filled application before submission using “**Preview Your Application**” button.

6. There is no bankruptcy or criminal proceeding against me/us.

7. Specify details of situation/reasons if any of the above (sr. no. 1 to 6) is not applicable

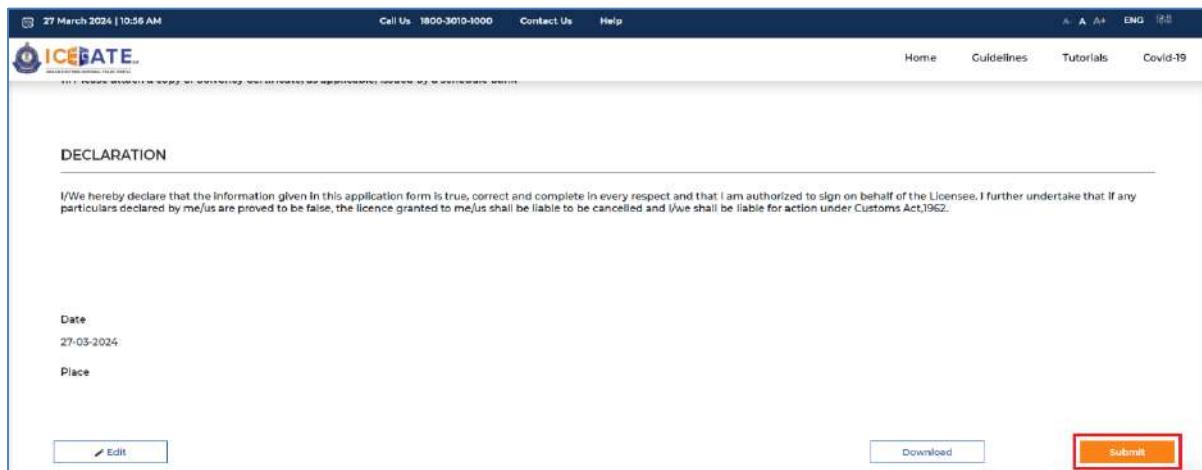
I/We hereby declare that the information given in this application form is true, correct and complete in every respect and that I am authorized to sign on behalf of the Licensee. I further undertake that if any particulars declared by me/us are proved to be false, the licence granted to me/us shall be liable to be cancelled and I/we shall be liable for action under Customs Act,1962.

Date:

Place:

4.1.7.3 Form Submission

(a) On completion of filling of the form, the user needs to click on the <**Submit**> button for submission of the form.

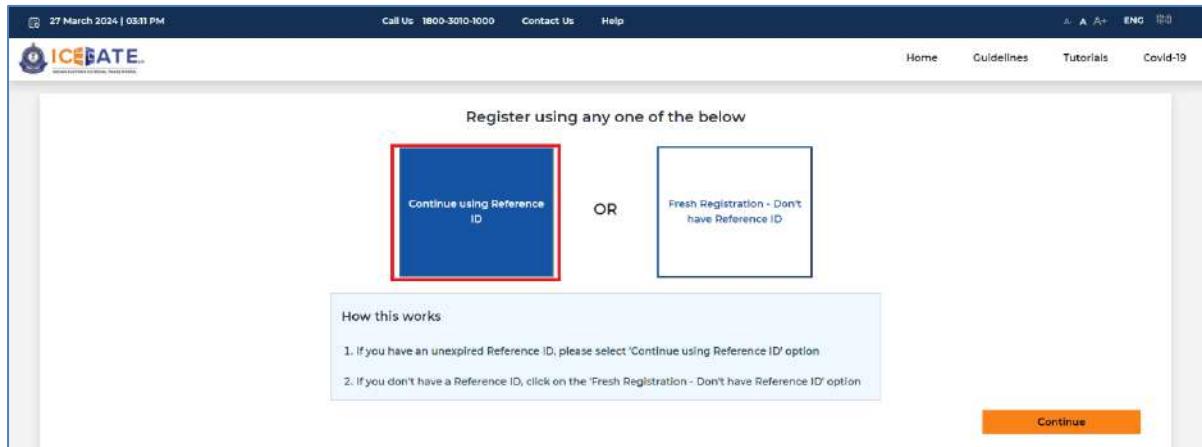


The screenshot shows the ICEGATE declaration form. At the top, there are links for 'Call Us 1800-3010-1000', 'Contact Us', 'Help', 'Home', 'Guidelines', 'Tutorials', and 'Covid-19'. The main section is titled 'DECLARATION' with a sub-instruction: 'I/We hereby declare that the information given in this application form is true, correct and complete in every respect and that I am authorized to sign on behalf of the Licensee. I further undertake that if any particulars declared by me/us are proved to be false, the licence granted to me/us shall be liable to be cancelled and I/we shall be liable for action under Customs Act,1962.' Below this, there are fields for 'Date' (27-03-2024) and 'Place'. At the bottom, there are three buttons: a grey 'Edit' button, a grey 'Download' button, and an orange 'Submit' button which is highlighted with a red border.

(b) After completing the role-based registration successfully, the application would be forwarded to the approving authority of ICEGATE.

4.2 Continue using Reference ID

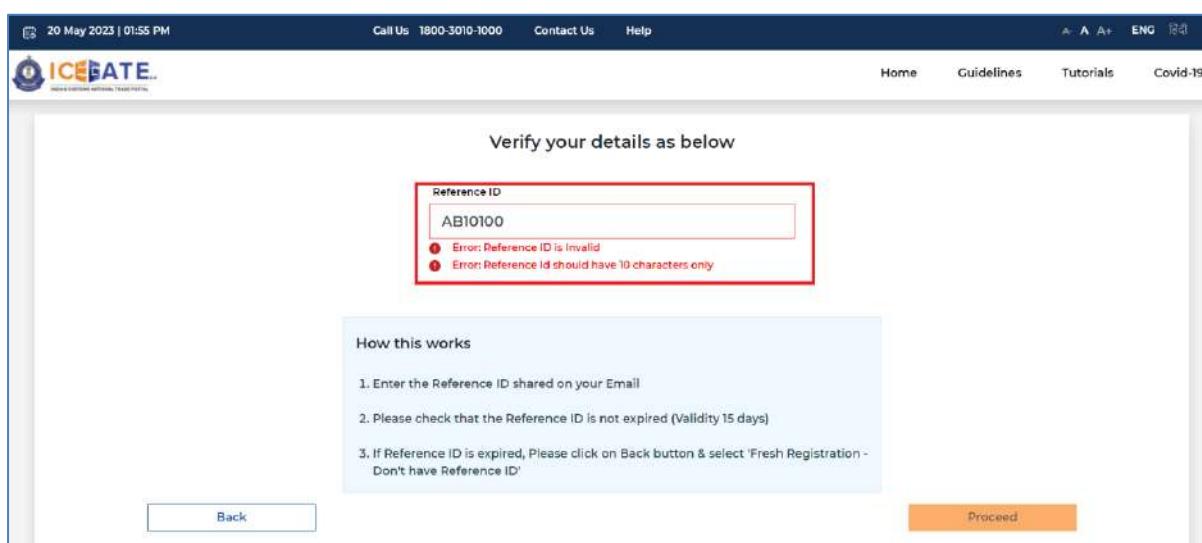
(a) If the user has an unexpired Reference ID, he can select the '**Continue using Reference ID**' option and click on the <**Continue**> button for continuing the role selection or accessing the partially filled registration form as draft.



The screenshot shows the ICEGATE registration page. At the top, there are links for 'Call Us 1800-3010-1000', 'Contact Us', 'Help', 'Home', 'Guidelines', 'Tutorials', and 'Covid-19'. The main section is titled 'Register using any one of the below' with two options: 'Continue using Reference ID' (which is highlighted with a red border) and 'Fresh Registration - Don't have Reference ID'. Below these options, a 'How this works' box contains the following instructions: '1. If you have an unexpired Reference ID, please select 'Continue using Reference ID' option' and '2. If you don't have a Reference ID, click on the 'Fresh Registration - Don't have Reference ID' option'. At the bottom right, there is an orange 'Continue' button.

4.2.1 Verification of Reference ID

- (a) On clicking the <Continue> button, the user needs to verify the Reference ID received on the registered email-id.
- (b) If the entered Reference ID has expired, the user needs to click on <Back> button and select the “**Fresh Registration– Don’t Have Reference ID**” option.
- (c) If the entered Reference ID is invalid, Error message will be displayed.



Verify your details as below

Reference ID
AB10100

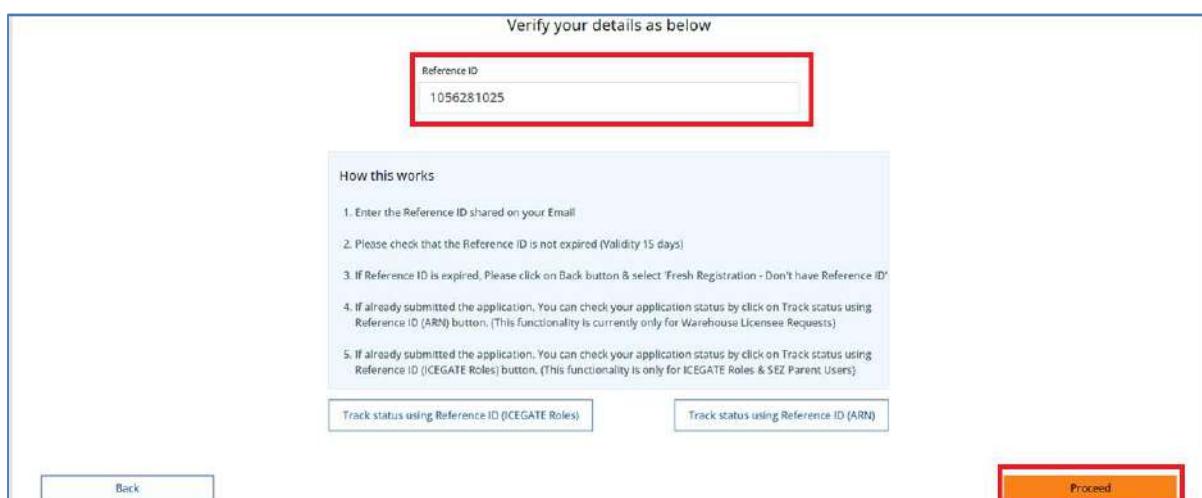
① Error: Reference ID is Invalid
① Error: Reference Id should have 10 characters only

How this works

1. Enter the Reference ID shared on your Email
2. Please check that the Reference ID is not expired (Validity 15 days)
3. If Reference ID is expired, Please click on Back button & select 'Fresh Registration - Don't have Reference ID'

Back Proceed

- (d) If the entered Reference ID is valid and unexpired, the user shall be able to click on the proceed button.



Verify your details as below

Reference ID
1056281025

How this works

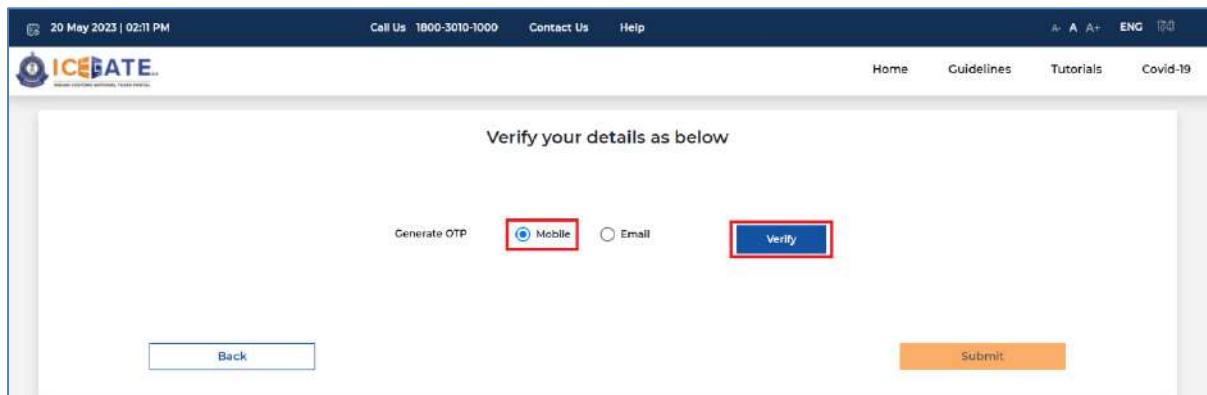
1. Enter the Reference ID shared on your Email
2. Please check that the Reference ID is not expired (Validity 15 days)
3. If Reference ID is expired, Please click on Back button & select 'Fresh Registration - Don't have Reference ID'
4. If already submitted the application, You can check your application status by click on Track status using Reference ID (ARN) button. (This functionality is currently only for Warehouse Licensee Requests)
5. If already submitted the application. You can check your application status by click on Track status using Reference ID (ICEGATE Roles) button. (This functionality is only for ICEGATE Roles & SEZ Parent Users)

Track status using Reference ID (ICEGATE Roles) Track status using Reference ID (ARN) Proceed

Back

4.2.2 Verification of Details using Mobile Number

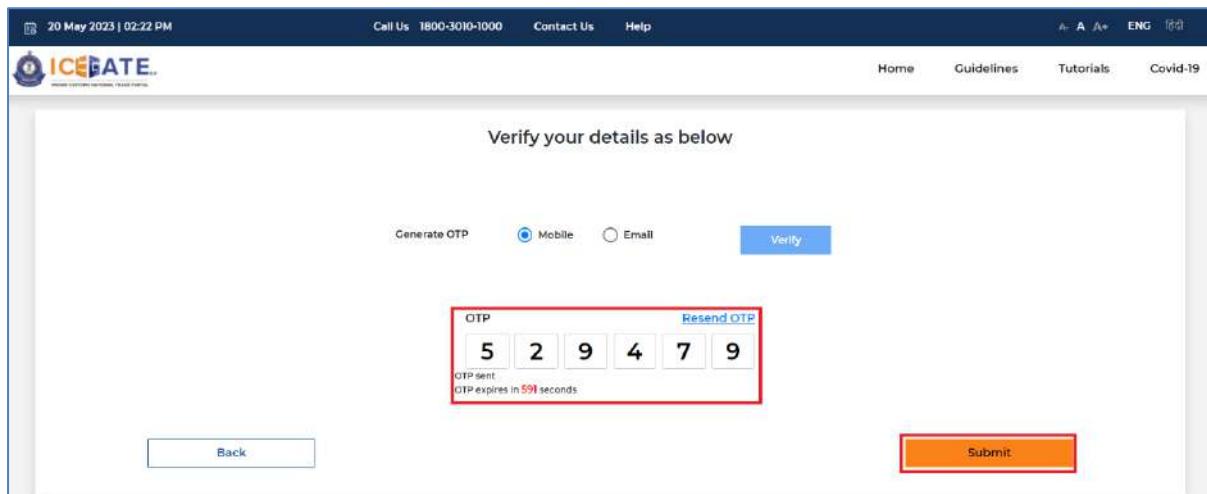
- (a) On clicking the <Proceed> button, the user must verify the registered mobile number.
- (b) Select the 'Mobile' radio button and click on the <Verify> button. A six-digit OTP will be generated and sent to the user's mobile number.
- (c) If the entered OTP is invalid, an error message would be displayed.
- (d) If the OTP is not received, click on <Resend OTP> option.



Verify your details as below

Generate OTP Mobile Email **Verify**

Back **Submit**



Verify your details as below

Generate OTP Mobile Email **Verify**

OTP **Resend OTP**

5	2	9	4	7	9
---	---	---	---	---	---

OTP sent
OTP expires in 591 seconds

Back **Submit**

- (e) On clicking the <Submit> button, the system will display the registration form to be filled by the user.

20 May 2023 | 02:26 PM Call Us 1800-3010-1000 Contact Us Help Home Guidelines Tutorials Covid-19

Role-Based Registration

Details of Organisation Details of Authorized Parent User

Customs Broker Code (CHA Code)* Enter Number

Entity Name* VARROC ENCOUNTERING LIMITED

CTIN* 23AACV24203322N,33AACV31620112P03MRCV2420312K,08AACV2420312L27AACV2420312L29AACV2420312P,08AACV2420312O

Mobile Number* +919887300000

Email* ug.gir@varroingroup.com

Attach a self-attested Copy Of CHA License* ADGCB Or Drag Your File

This is for registering your organisation on ICEGATE and creating a Parent user. The Parent user login will have Master User rights for your organisation and will be able to create multiple child user logins which can be used to transact on your behalf. Child users will have limited access and rights as compared to the Parent user

4.2.3 Verification of Details using Email-ID

(a) On clicking the <Continue> button as enumerated in 7.3.1, the user must verify the registered email ID.

20 May 2023 | 02:29 PM Call Us 1800-3010-1000 Contact Us Help Home Guidelines Tutorials Covid-19

Verify your details as below

Generate OTP Mobile Email

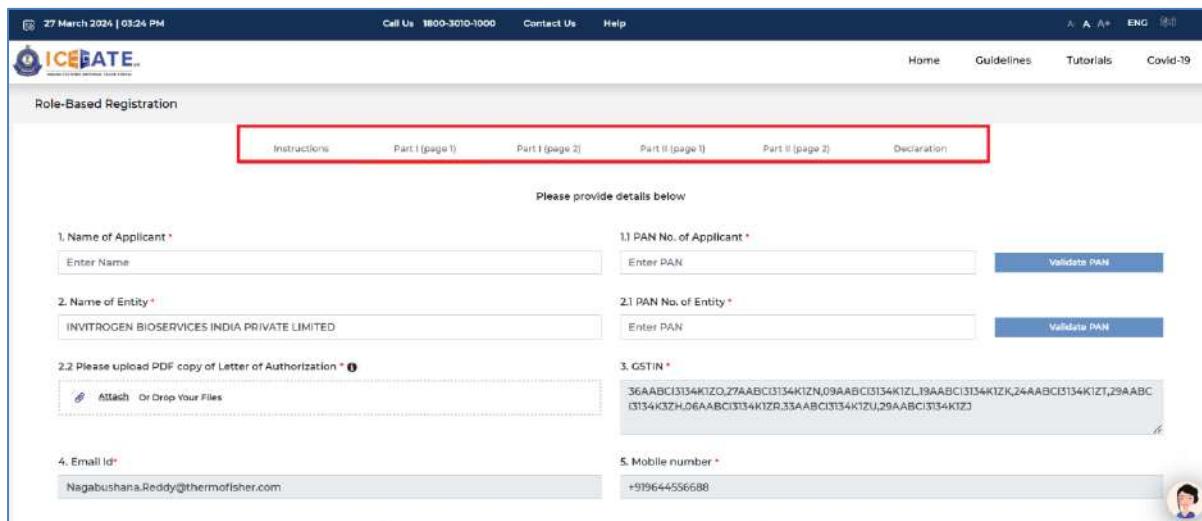
20 May 2023 | 02:21 PM Call Us 1800-3010-1000 Contact Us Help Home Guidelines Tutorials Covid-19

Verify your details as below

Generate OTP Mobile Email

OTP
 1 2 9 6 0 1
OTP expires in 575 seconds

(b) On clicking the <**Submit**> button, the system will display the registration form to be filled by the user.



27 March 2024 | 03:24 PM Call Us 1800-3010-1000 Contact Us Help Home Guidelines Tutorials Covid-19

Role-Based Registration

Instructions Part I (page 1) Part I (page 2) Part II (page 1) Part II (page 2) Declaration

Please provide details below

1. Name of Applicant * Enter Name

1.1 PAN No. of Applicant * Enter PAN Validate PAN

2. Name of Entity * INVITROGEN BIOSERVICES INDIA PRIVATE LIMITED

2.1 PAN No. of Entity * Enter PAN Validate PAN

2.2 Please upload PDF copy of Letter of Authorization * Attach Or Drop Your Files

3. GSTIN * 3GAABC13134K1Z0Z7AABC13134K1ZN09AACB13134K1ZL19AACB13134K1ZK24AACB13134K1ZT29AACB13134K3ZL06AACB13134K1ZR33AACB13134K1ZU29AACB13134K1ZJ

4. Email Id* Nagabushana.Reddy@thermofisher.com

5. Mobile number* +919644556688

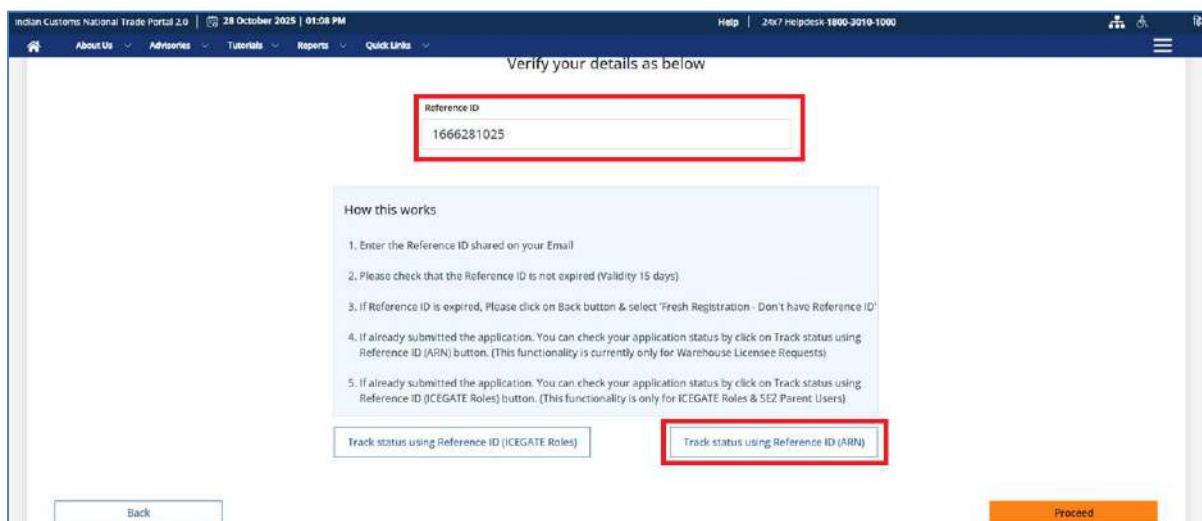
E. Declaration and Conditions for Application Submission and Use of Application F. Conditions of Use and License

(c) Kindly refer to the [Section 4.1.6.2](#) to view the application form.

5. Track Query Status and Reply

(a) If the admin officer wishes to raise query, they can raise their query. In this case, user shall be notified of the query on email as well as their dashboard. User can respond to query via dashboard.

(b) The user can check the status of their request by providing reference ID and click on “**Track Status using Reference ID**” button.



Indian Customs National Trade Portal 2.0 | 28 October 2025 | 01:08 PM Help | 24x7 Helpdesk 1800-3010-1000

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Verify your details as below

Reference ID 1666281025

How this works

1. Enter the Reference ID shared on your Email
2. Please check that the Reference ID is not expired (Validity 15 days)
3. If Reference ID is expired, Please click on Back button & select 'Fresh Registration - Don't have Reference ID'
4. If already submitted the application, You can check your application status by click on Track status using Reference ID (ARN) button. (This functionality is currently only for Warehouse Licensee Requests)
5. If already submitted the application, You can check your application status by click on Track status using Reference ID (ICEGATE Roles) button. (This functionality is only for ICEGATE Roles & SEZ Parent Users)

Track status using Reference ID (ICEGATE Roles) Track status using Reference ID (ARN)

Back Proceed

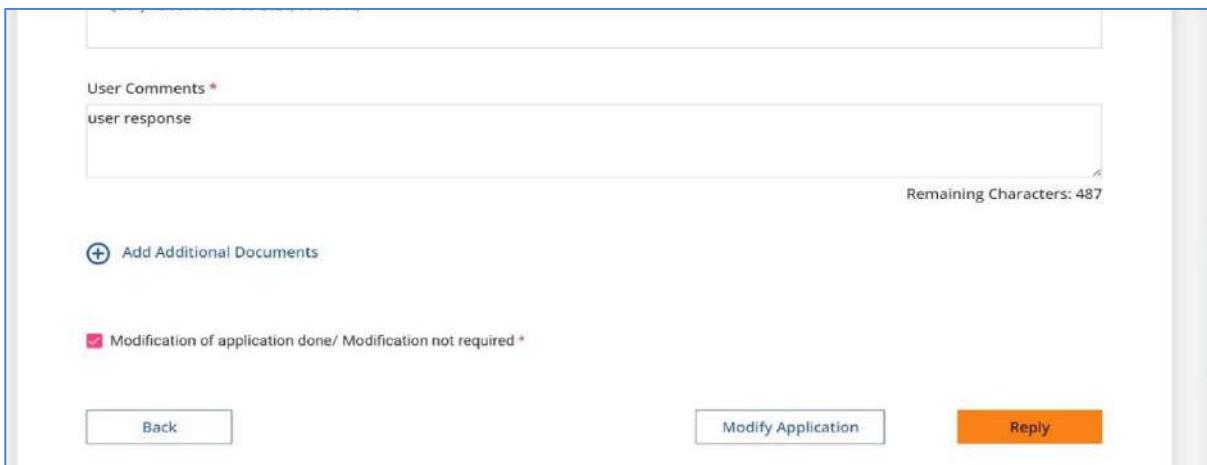
(c) When clicking the above button, the user will be redirected to a new page where he can track the status of the submitted request by clicking on the “Click here” link.



(d) On clicking the link above, the user will be redirected to a new page from where the user can view and respond to the query raised by the admin officer.



(e) The user can respond to the query raised by the admin officer in the following ways:



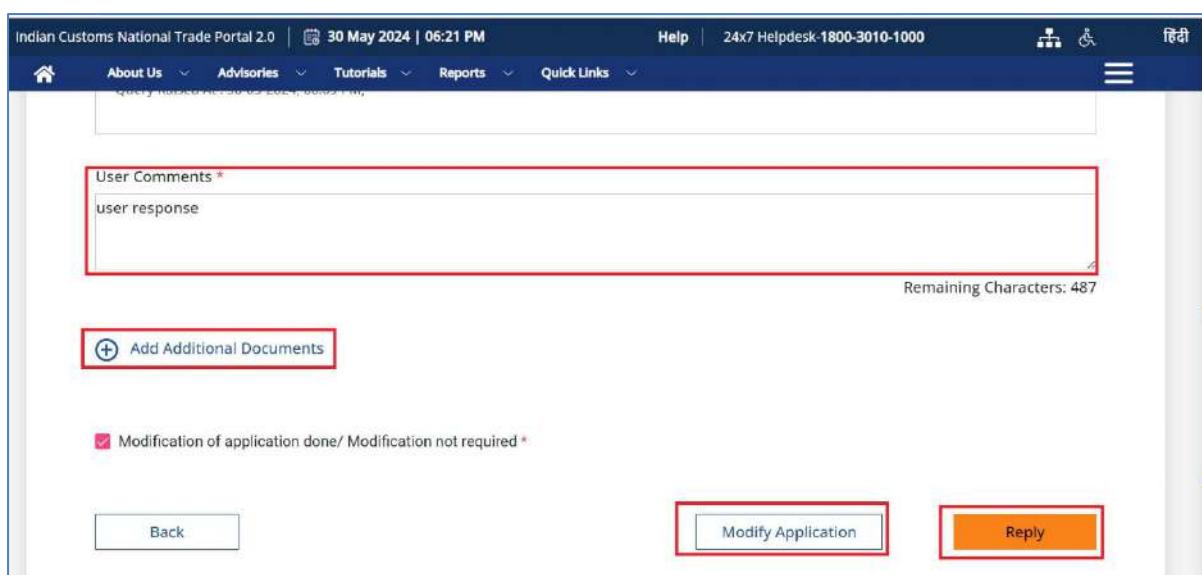
User Comments *

user response

Remaining Characters: 487

- i. Click on the “**Reply**” button for Clarification/explanation on the query raised in text field.
- ii. Click on the “**Modify Application**” button for correction in the information provided in any of the fields of the application form. In this case the user will be required to resubmit the application form.
- iii. Click on “**Add Supporting Documents**” link for uploading of additional documents as may be required by the officer.

(f) In all the above three ways, the user will be required to provide a comment in the “**User Comment**” box. It is also mandatory to check on the statement ‘**Modification of application done/Modification not required**’.



User Comments *

user response

Remaining Characters: 487

Modification of application done/ Modification not required *

(g) On clicking the <Reply> button, the system will display a message – “Successfully Replied to the Query” and upon replying to the query, the status of the application will be changed to ‘Query Replied by the User’.



Reference ID	Status
7041220524	Query replied by user.

(h) Once the user replies to the query, the request will be forwarded to the admin officers. Subsequently, as per the satisfaction of the Officer, he can approve or reject the user response.

6. Digi Locker Validation in the Warehouse Licensing Module.

it's all related to user awareness and how to register on Digi locker.

Kindly follow the steps below for Digi Locker registration:

Step 1: Go to the official website of Digi Locker.

Step 2: Click **<Sign Up>** on the top right of the page.

Step 3: Enter full name, mobile number, DOB (date of birth as per one's Aadhaar card), email ID, and 12-digit unique Aadhaar number in the given box.

Step 4: Press **<Submit>** button to proceed.

Step 5: An OTP (One Time Password) will be generated for the mobile number.

Make sure to provide the mobile number linked with your Aadhaar number. If the Aadhaar number is not linked with the mobile number, contact the nearest Aadhaar issuing agency to update the mobile number with the Aadhaar card.

Step 6: Enter the OTP and tap **<Submit>** to proceed further.

Once the OTP is verified, a tab will open to set a username and password for users.

7. Contact Us

The contact details are as follows:

Pr. ADG, ICEGATE

Director General of Systems & Data Management, CBIC

1st Floor, CR Building, IP Estate,

New Delhi – 110 109

Toll Free No: 1800-3010-1000

The user can also drop their queries at:

Email: icegateguide@icegate.gov.in

